

BRIARCLIFF MANOR BOARD OF TRUSTEES

MINUTES 4/10/2024

1. Stephanie called meeting to order at 7:18
2. Attendance:
Present: Stephanie Casper, Julie Sylvester, Gregory Blue, Maggie Wall, Jaime Caruso, Bob Fetonti, Andrea Ziltzer, Gabrielle Rosenfeld, Maureen Petry
Absent: Malcolm Netburn, Donna Pesce
3. Approval of Minutes: Maggie moved to approve the minutes from 3/27/24, Julie seconded, and motion was approved unanimously.
4. Remarks from President:
 - a. Stephanie presented a communication from the community concerning the hiring of the new Library Director.
 - b. Stephanie stated Josh has applied for a grant to repair HVAC system.
5. Financial Report:
 - a. Maureen presented the March financial transactions. After a question by Maggie, Greg moved to approve the March transactions, Maggie and Gabby seconded, and the motion was approved unanimously.
 - b. Stephanie presented a last minute change in the budget from Katy (See attached) and requested the Library Board vote to amend the budget approved at the 3/27/24 meeting. After a discussion determined there was no material change in the total amount of the budget, Maggie moved to accept the amended budget, Julie seconded, and the motion was approved unanimously.
6. Stephanie made a motion to approve hiring a substitute librarian for 17 ½ hr/week at \$27/hr. Maureen requested the title be changed to part time librarian. Bob moved to accept the amended motion, Andrea seconded, and the motion was approved unanimously.
7. Stephanie requested the Library Board review and accept the updated Emergency plan. Jaime moved to accept, Gabby seconded, and the motion was approved unanimously.
8. Stephanie presented the NYS report which was followed by a discussion that the new format was not easy to understand. Maureen assured the Library Board that the report could be amended if necessary. Maggie moved to approve, Jaime seconded, and the motion was approved unanimously.
9. Stephanie presented the Annual Library Report to the Community. It was noted that Jakob Hesketh resigned should not be listed, followed by a discussion find a replacement. Greg moved to approve the report with the removal of Jakob's name, Bob seconded, and the motion was approved unanimously.
10. 8:02 Greg moved the Library Board go Executive Session to discuss the search for a new Director. Gabby seconded, and the motion was approved unanimously.
11. 8:28 Stephanie made a motion to adjourn, Andrea seconded, and the motion was approved unanimously.

Respectfully submitted

Bob Fetonti

Secretary