

Minutes of Meeting BMPL Library Board of Trustees

May 11, 2022

Roll Call – in attendance Donna Pesce, Kim Izzarelli, Pat Richards, Bob Fetonti, Andrea Ziltzer, Amanda Bromberg, Stephanie Casper, Rosalyn Beck

Absent – Jakob Hesketh, Javad Shabani , Ned Midgely

Meeting call to order – 7:14

Approval of minutes 4/20 meeting. Minutes amended to include members not in attendance for this meeting: Rosalyn Beck, Amanda Bromberg, Javad Shabani, Stephanie Casper. Call to adopt minutes as amended, Bob, Ros, second. Motion passed unanimously.

Financial Report

The Library fiscal year is 91% complete and 85% of the budget has been spent. Motion to approve a transfer of \$200 from books on tape to hard copy and budget line transfers totaling \$1942 for ortho dental, general repair and contingent. Motion to approve Ros, Bob second.

Motion to approve \$10861.91 for paid bills. Motion to approve Pat, Ros second.

Election of Officers

Discussion of length and number of terms for the officers, President, Treasurer, Secretary. Two year terms for President, Treasurer with a limit of two consecutive terms. Secretary position is one year. Call for nominations from the board. Kim Izzarelli will continue as President through December 31, 2022. Amanda Bromberg will assume Treasurer duties when Ros terms out. Pat Richards will act as Secretary.

Employee Handbook

Work continues on the Handbook. There was a suggestion to include a Conflict of Interest Clause and a history of the Library. There are 2 Memoranda of Understanding included in the handbook discussions. The MOU will address the relationship between the Village, The Library and the Board regarding benefits and salaries. Motion to accept the handbook outline with the 2 additional items before the June 8, 2022 meeting. Bob, Ros second.

Motion for Donna to set up a meeting with the Village Manager and members of the Library Board to occur before the June 8 meeting. Bob, Ros second.

Director's Report

The Human Library which took place on April 30 was a great success. There was a great deal of support from all parties and was truly a group effort. Thank you emails will be sent to the “Books”.

Sandy Galef has presented a \$25,000 grant that can be used on items other than salaries.

RW 250 is using grants to create programs commemorating the 250th anniversary of the American Revolution and Westchester County’s role. The Library and the Historical Society will work on a program about Major John Andre titled, “Rendezvous with Treason”, scheduled for 10/15/22.

The Library will extend a job offer to Zacharius Gerstein who will work 17.5 hours per week. Zacharius has experience working in libraries. Motion to approve Ros, Stephanie second.

Per discussion from previous meeting, \$3000 was moved from contingency funds into a permanent salary increase for Bill beginning in fiscal year 6/1/22. Motion to approve Kim, Ros second.

Donna and the Board would like to thank Adam DePaolo for his exemplary work dealing with the cyberattack. Adam stepped up with great initiative and took ownership of the issue that arose from the attack. Thank you, Adam.

Jonathan Marshall representing WLS stated that WLS will be upgrading protocols to enhance the response to future cyberattacks. The next trustee book club is June 14 and the topic is Public Relations and Advocacy.

Motion to adjourn at 9:05 – Ros, Bob second.

Next meeting of the Library Board, June 8, 2022

Respectfully submitted,
Pat Richards
5/28/22

Approved by the Briarcliff Manor Public Library Board of Trustees, 5/8/2022