

Minutes of Meeting of BMPL Library Board of Trustees Meeting

April 20, 2022 7:07

Roll Call – in attendance Jakob Hesketh, Andrea Ziltzer, Bob Fetonti (all on ZOOM)
Donna Pesce, Kim Izzarelli, Pat Richards (at the Library)

Motion to move to Executive Session at 7:07 Pat move, Andrea second

Executive Session start 7:08. Kim reported that after the Village Budget meeting of 4/19, no further changes or reductions would be made to the Library budget. Based on a survey of local town and village libraries, it was acknowledged that Donna and Bill's salaries are below their counterparts. Kim proposed that the Board approve the use of \$3000.00 from the contingency fund for an increase to their salaries (in addition to the COL increase) that would be a permanent salary increase. The \$3000.00 will use all of the fund balance. *See note below*

Motion to approve, Pat, Andrea second. Motion passed unanimously

7:15 Executive session concluded. Regular meeting of the Board resumed.

Motion to approve minutes for March 9, 2022 Pat, Andrea second. Passed unanimously.

Request for minutes from the 4/6 financial meeting of the Board.

Remarks of the President. Approval to move funds from the contingency funds into a permanent salary increase for Donna and Bill. Note* Board will discuss and vote on the transfer of funds and individual increases at the May 11, 2022 meeting.

Report of the Director. Donna reported that the Library is 84% through the fiscal year and 77% of the budget is expended. Motion to approve L7410 101 \$22, 271 from personal services full time to personal services vacation (\$711) and personal service part time (\$22,000). Andrea, Pat second. Motion to approve 3 bills totaling \$8,298.54 from March and April by Bob, Andrea second.

Motion to accept a check from the Friends for \$2, 947.51 from Bob, Jakob second

Village budget proposal passed 4/19/22. There will be a job posting for a part time librarian.

The Library has submitted its required NYS annual report in a conscientious and timely manner. Motion to accept the timely submission by Andrea, Pat second.

The Board decided to tackle discussions about the strategic plan until Fall 2022. We will look for community input on this issue. Motion by Bob, Andrea second.

The election for Board officers was tabled until the May 11 meeting.

Donna presented an update on the Employee Handbook. Stephanie Adams has been retained for this project and the process of collecting the required information has started. Andrea is checking references with the goal of completing the handbook before summer 2022. There was a deposit of \$275

for the initial meeting and the completion of “approval and execute” statements due to be completed in 1-2 months. Billing will follow at \$100 per hour until the work is completed.

The Human Library event will be held at the Library on April 30.

Governor Hochul has extended the use of ZOOM for meetings through June 8, 2022

A discussion followed from Jonathan Marshall from WLS. Peekskill will serve as the Central Library for the next 2 years since Mt. Vernon did not file their NYS annual report in a timely manner. The last meeting of the Trustee Handbook book club dealt with the topics of Ethic, Censorship and Privacy. Upcoming programs include Planning, May 3 and Public Relations and Advocacy 6/14. NYS has a \$34 million budget for libraries. Work has begun on RW 250 an event being planned to celebrate the 250th anniversary of the Revolutionary War. WLS will have program information available on the website. Bob will be providing some historical insight.

The next meeting of the Board is May 11, 2022

Motion to adjourn Pat, Andrea second. Meeting adjourned at 8:07

Submitted,
Pat Richards
5/2/22

Approved by Library Board of Trustees on May 11, 2022.