

## **Minutes of Special Budget Meeting of BMPL Library Board of Trustees**

**April 6, 2022, 7:09 p.m.**

**I. Roll Call**, In attendance (all by Zoom): Donna Pesce and Javad Shabani (in library), Stephanie Casper, Bob Fetonti, Andrea Ziltzer and Kim Izzarelli, Jakob Hesketh, Patricia Richards and newly-appointed VBM Trustee Ned Midgely.

**Absent:** Roz Beck and Amanda Bromberg

- II. **Remarks of the President** - The board president indicated that village is running a deficit in its revenue projections due to large property tax certorari. She urged all board members to attend the village budget discussion work session and meeting on Tuesday, April 19th at 6:30pm. She then asked the Library Director to update the board on any changes that had occurred since the library board approved the 2022-2023 library budget amount at its March 9th meeting.

**III. Review of the new Library Budget total** - The Library Director was notified by email by the assistant treasurer to reduce the expenses and reviewed the individual budget lines in the projected budget. As a result, an adjustment was needed due to decreases in full time salary lines and increases in part time salary lines; increases in General Repair line to \$10,206; increases to utilities; decreases in contractual cleaning line; decreases in electronic subscriptions keeping, but reducing website design; decreases in books and ebooks; increases to Software services of \$743; the removal of hallway lighting of \$5,000, which may be included in a Village grant; decreases in contingency; changes in Hospitalization, Social Security and other associated costs related to a reduction of a FT position and increase in costs.

Following review and discussion, a motion was made by Trustee Javad Shabani “to accept the changes and new budget total of **\$655,249**, with administrative charges, a total of **\$678,528.**” The motion was seconded by Trustee Pat Richards and the motion passed, unanimously.

- IV. **Review to the Library Budget transfers** - In closing the current year, a number of budget line transfers were needed to clear unexpensed lines and apply to lines which were slightly over. A net transfer within line L7410 468 Electronic Dues & Subscriptions of \$2,000.00 was needed due to patrons demand for additional books and ebooks. Funds are to be transferred to lines L7410 480 Books, \$1,500, and Electronic Books, \$500.

Following review and discussion, a motion was made by Trustee Stephanie Casper “to approve all net adjustments, as stated, totalling, \$2,000.00.” The motion was seconded by Trustee Bob Fetonti and the motion carried, unanimously.

- V. **Adjournment** - Seeing that there was no further business, Trustee Stephanie Casper motioned to adjourn at 8:45pm, Trustee Bob Fetonti seconded. All approved.

**VI. The next board meeting is April 20, 2022 at 7pm.**

*Respectfully submitted,*

*Kim Izzarelli, April 7, 2022*